



EMERGENCY ROADSIDE SERVICE

DAMAGE COMPLAINT

Please answer all questions and return a copy to this office with your paid receipt: 600 SW Market Street, Portland, Oregon 97201. For fastest processing, email the completed form, attaching all related receipts, invoices, photos, or other documentation to: **automotiveservices@aaaoregon.com**.

Membership number: _____ expires: _____

Name: _____ phone: _____

Address: _____
MAILING ADDRESS CITY STATE ZIP

Email address: _____

Date of service: _____ time of service: _____

Location of disablement: _____
CITY STATE

Type of vehicle: _____
YEAR MAKE MODEL LICENSE PLATE

Please describe the incident and damage incurred:

Did you notice the damage at the time of services? Yes No

If not, when? _____

Did you discuss the incident with your Service Technician or the tow company? Yes No

The damage happened: @ pickup location in transit @ drop off location not sure

Is the vehicle drivable? Yes No If not, why: _____

Is this your vehicle? Yes No If not, who's: _____

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NEXT STEPS:

Once the information is received, you will be contacted by a AAA Representative within 5 business days. If you do not hear from us, please feel free to call the Automotive Services Department at 503.222.6787.

Signature of member: _____ **Date:** _____